

Billing & Collections



PiMS Patient Information Management Solutions

PDM

Productive Data Management

provides today's medical facility with cutting edge solutions to patient information management. Our user-friendly software is designed to save time, increase efficiency and speed up the flow of patients in a variety of office settings. So whether yours is an office with a few physicians, a clinic with many specialties, or a hospital, PDM has the technology to streamline your patient information and the flexibility to change as your needs change.



PiMS Billing and Collections brings precision and flexibility to the entire billing process. This comprehensive system automatically manages billing from charge posting to final payment, while allowing you to customize your billing cycle. And because it eliminates much of the hands-on work associated with billing, staff can focus on more important things—like collections.

Charge Posting

Billing and Collections offers both immediate and batch posting options. Charges can be instantly posted to an account or they can be set aside for nightly batch processing.

Billing and Collections effectively matches charges with proper accounts to meet a variety of third party billing requirements: pre-admit charges billed with inpatient stay, newborn charges billed on mother's account, and overlapping accounts billed according to the 72 hour rule.

With PiMS Admissions, room and bed charges are automatically generated and adjusted for changes in accommodation type.

Smart Claim Generation

When a billing event occurs, Billing evaluates third party requirements to ensure the appropriate claims are generated. The expected reimbursement is then calculated and any remaining balance transferred to secondary claims or to the guarantor. When late charges are billed, a claim can be automatically re-formatted or re-billed or a supplemental claim can be generated.

Customize Your Billing Cycle

Customize your billing cycle by defining the criteria for various "billing events" (interim bills, final bills, late charges, small-balance write-offs, etc.). For example, final billing can be based on a designated number of days from the close of an account; late charge billing can be based on a combination of balance threshold and the number of days from the last bill.

Flexible Claim Formatting

Online claim forms provide maximum flexibility and facilitate quick response to changes in state, federal, and private payer regulations—all without technical assistance!

Claim Management

With Billing and Collections, you can complete, re-format, re-bill, deny, print, or cancel claims online. Mail-ready claim forms can be printed right from your desk.

Reimbursement

Reimbursement for claims is conveniently prorated based on remaining days and coverage, percentage of coverage, and any co-payment requirements. Once the primary claim has been paid, any outstanding balance is automatically transferred to the guarantor, or to existing secondary claims and the secondary claims released.

Payments & Adjustments

Billing and Collections lets you post payments and adjustments to the account, guarantor, or claim, providing an accurate view of your account receivable.

Timely Account Collections

Unlike other systems, PiMS Billing and Collections permits the tracking and collection of guarantor obligations to occur at any time, and facilitates immediate tracking and verification of crucial patient and guarantor financial data. Balances can be collected days ahead of existing environments—the result of automatic collection components, automatic update and tracking features during claims processing, and the elimination of delays during payments and adjustments.

What PiMS Billing & Collections Will Do For You

- ◆ Permit you to customize billing cycle parameters and modify billing forms to conform to third party requirements. Submit claims electronically.
- ◆ Automatically generate a rebill, as well as a supplemental or adjustment bill, as required by the third party.
- ◆ Provide an online view of the physical claim/patient bill form and a complete history of the charges for an account, claim, or patient bill.
- ◆ Provide an online update of billing codes, allowing you to revise charges to reflect changes in codes, quantity of charge items, or service date.
- ◆ Hold the account, claims, or patient bills while monitoring and correcting claim formatting problems online.
- ◆ Automatically generate collection letters and worklists. All correspondence can be scanned and along with PiMS letters, viewed online.

Other PDM Products

PiMS Scheduling. Automatically coordinates appointments and procedures involving one or more physicians, support staff and examination rooms.

PiMS Registration. Manages the patient record for multiple facilities and provides a solid foundation of information for accurate billing.

PiMS Admissions. A comprehensive ADT system designed to streamline the management of inpatients, outpatients, ER and surgery patients.

PiMS Pharmacy. Provides today's ambulatory pharmacy with cutting edge solutions to medication dispensing.

Automated Follow-Up

Customize an automated follow-up procedure to monitor accounts and present claim balances to the collector at the appropriate time. This automated feature generates tracers and letters until a collector becomes necessary. Just one more way to save time and reduce the need for manual intervention.

Automated Letter Generation

With Billing and Collections, you can easily print pre-formatted activity-driven letters, tracers, and claim inquiry correspondence. You can even create a series of letters. For example, you might produce automatic letters for small-balance accounts—freeing up your collectors for larger balance accounts.

Online Financial History

Take advantage of the complete online history of financial activity for an account. This includes charges, financial notes, claims, and patient bills—all in the exact format of a hard copy. A simple click of the mouse provides an informative summary, the central point for an account's financial position.

You can also access online notes which provide a history of account activity as it relates to the patient, guarantor, and third party. These allow separate departments within the financial service area to be apprised of an account's status. The financial folder is no longer needed!

System Features

- ◆ Supports the standard relational database systems.
- ◆ PiMS graphics capitalize on Windows® easy-to-use graphic environment.
- ◆ Supports a central patient information database that is shared among numerous facilities. Allows offices to use medical record numbers or corporate membership ID's to identify the patient.
- ◆ PiMS table-driven functions can be customized to meet your specific business needs, without programming or losing technical support.
- ◆ PiMS is designed to interface with existing mainframe or LAN systems.
- ◆ PiMS uses the distributed logic architecture of the client/server model to maximize efficiency and reduce network and database traffic.
- ◆ PDM guarantees compliance with HIPAA and other federal/state regulatory requirements.

Minimum Configuration

- ◆ **File and Database Server:**
Dual processor recommended
Windows® NT or 2000
128-256 MB RAM
1-2 gigabytes of available hard disk space
Relational database management system
- ◆ **Client Workstation:**
Pentium® 166 or higher
64 MB RAM
Windows® 9x, 2000, XP, or NT

For More Information

To learn more about how PiMS software can work for you, please contact us at:

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