

# Registration



## *PiMS Patient Information Management Solutions*



### **PDM**

#### **Productive Data Management**

provides today's medical facility with cutting edge solutions to patient information management. Our user-friendly software is designed to save time, increase efficiency and speed up the flow of patients in a variety of office settings. So whether yours is an office with a few physicians, a clinic with many specialties, or a hospital, PDM has the technology to streamline your patient information and the flexibility to change as your needs change.

**Streamline your patient registration with PiMS Registration.** This unique, easy-to-use application automatically creates the patient's financial record, providing a solid foundation of information for efficient billing. It's the ultimate in convenience for you and your patients!

PiMS gathers demographics, the guarantor responsible for the patient's accounts, referring MD, and the patient's insurance information. The registration function is simple to use—each step of the way you are prompted to gather the information needed in order to create accurate and complete claims.

#### **Work with Multiple Patients**

Registration gives you the freedom to work with more than one patient at a time. Because the program is designed for Windows®, you can easily switch between multiple windows to view a number of patient records.

#### **Guarantors**

Registration conveniently separates guarantor information from the patient account, for added flexibility. If the patient is also the guarantor, a link is established so that only one set of data is maintained.

#### **Insurance**

Similarly, information on insurance coverage is maintained apart from the insurance plan, facilitating quick identification of the patient's correct insurance information.

#### **Referring Physicians**

Timely access to information about a referring physician is a vital tool for marketing your facility's services. Registration puts this information at your fingertips since it stores the referring physician's name with the corresponding patient visit.



## Multi-Facility Support

PiMS applications support a central database containing patient information that can be shared among a number of facilities. Simply use your medical record numbers or corporate membership ID to identify a patient and access their information online.

With this dynamic feature, physician groups, clinics, labs, and hospitals can access a complete medical history for any patient regardless of where they previously received treatment. And the patient is no longer inconvenienced by having to provide each facility with a separate set of data. Everybody wins!

## Visit Record

PiMS streamlines the visit record process thus improving the timeliness of billing. The patient's financial record is created in order to bill as soon as charges are posted.

Knowledge of billing rules and the different insurance requirements are not required as PiMS will manage the billing requirements for you.

Recording the visit condenses several functions into one easy-to-use function. While recording a visit, you can identify the diagnosis and procedures and post charges, co-payments, and adjustments. Additionally, patient and visit notes can be entered.

For the patient, PiMS can print the superbill with an itemized listing of their charges and co-payments.

## Automatic Visit Record

PiMS Scheduling and Registration are integrated to save your staff even more time! When your patients are scheduled and checked out in PiMS Scheduling, PiMS automatically records the visit and posts charges, diagnosis and procedures according to type of appointment.

## What PiMS Registration Will Do For You

- ♦ Automatically create the patient account and link all related visits to that account.
- ♦ Assign "downtime" numbers for patients, guarantors, and accounts.
- ♦ Search for patient or guarantor by name, social security number or medical record number.
- ♦ Search patient information for missing data and worklist for review.
- ♦ Identify the guarantor responsible for the patient's account.
- ♦ Assign multiple third parties to an account.
- ♦ Identify the referring physician.
- ♦ Post charges and co-payments.
- ♦ Post free-form notes for the patient or the visit.
- ♦ Print a superbill with an itemized list of the charges and co-payments.
- ♦ Verify patients with special conditions for pre-authorization, second opinions and non-covered items.
- ♦ Automatically record the visit when the patient is checked out. Charges can be posted and diagnosis and procedures identified.

## Other PDM Products

**PiMS Scheduling.** Automatically coordinates appointments and procedures involving one or more physicians, support staff and examination rooms.

**PiMS Admissions.** A comprehensive ADT system designed to streamline the management of inpatients, outpatients, ER and surgery patients.

**PiMS Billing and Collections.** A flexible application that manages the entire billing and collection process from start to finish.

**PiMS Pharmacy.** Provides today's ambulatory pharmacy with cutting edge solutions to medication dispensing.

## System Features

- ♦ Supports the standard relational database systems.
- ♦ PiMS graphics capitalize on Windows® easy-to-use graphic environment.
- ♦ Supports a central patient information database that is shared among numerous facilities. Allows offices to use medical record numbers or corporate membership ID's to identify the patient.
- ♦ PiMS table-driven functions can be customized to meet your specific business needs, without programming or losing technical support.
- ♦ PiMS is designed to interface with existing mainframe or LAN systems.
- ♦ PiMS uses the distributed logic architecture of the client/server model to maximize efficiency and reduce network and database traffic.
- ♦ PDM guarantees compliance with HIPAA and other federal/state regulatory requirements.

## Minimum Configuration

- ♦ **File and Database Server:**  
Dual processor recommended  
Windows® NT or 2000  
128-256 MB RAM  
1-2 gigabytes of available hard disk space  
Relational database management system
- ♦ **Client Workstation:**  
Pentium® 166 or higher  
64 MB RAM  
Windows® 9x, 2000, XP, or NT

## For More Information

To learn more about how PiMS software can work for you, please contact us at:

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